

**Adjourned Meeting
January 6, 2020
6:00 P.M.**

The Adjourned Meeting of the Kearny Board of Education was held in the Board Room, 172 Midland Avenue, on the evening of the above date.

President Mc Donald called the meeting to order and announced that in accordance with Chapter 231, Laws of 1975, Open Public Meetings Act, adequate notice of the meeting was provided to the Jersey Journal and the Star Ledger. Notice of the meeting was posted on the District website and filed with the Town Clerk.

ROLL CALL

On roll call, the following members were present: Mrs. Davidson, Ms. Lindenfelser, Mrs. Sherry, Mrs. Torres, Mr. Viscuso, Mr. Zapata, Mrs. Paris, President Mc Donald.

Patricia Blood, Superintendent of Schools, Dr. Edward Izbicki, Business Administrator/Board Secretary, and Kenneth J. Lindenfelser, Esq., Board Attorney, were also present.

PLEDGE OF ALLEGIANCE

Mrs. Mc Donald led the assembly in the Pledge of Allegiance to the Flag.

OLD BUSINESS

Mrs. Mc Donald reported that Theresa Andryszczak had tendered her resignation from the Board at the November Board meeting. She also reminded Board members of the importance of reporting if they will be unable to attend a meeting, or if they had committed to attending and were no longer able to be present. If a quorum of five members is not present, the meeting cannot be held. Dr. Izbicki stated that going forward, responses and/or updates from Board members regarding their availability will have to be in writing.

ADJOURNMENT (Sine Die)

The Board adjourned at 6:01 p.m.

Respectfully submitted,



Business Administrator/
Board Secretary

**Organization Meeting
January 6, 2030
6:01 P.M.**

As required by law, the Organization Meeting of the Board of Education, of the Town of Kearny, in the County of Hudson and State of New Jersey, was called to order by the Secretary.

The Secretary announced that in accordance with Chapter 231, Laws of 1975, Open Public Meetings Act, adequate notice of this meeting was provided to the Jersey Journal and the Star Ledger. Notice of the meeting was posted on the District website and filed with the Town Clerk.

RESULTS OF ELECTION – Business Administrator/Board Secretary

Dr. Izbicki announced the official results of the November 5, 2019 Annual School Board Election as provided by the Office of the Hudson County Clerk:

RESULTS

3-YEAR TERM

JOHN MC KENNA	1,210
BARBARA CIFELLI-SHERRY	1,216
JOSE SOARES	928
MARY TORRES	869
GEORGE ZAPATA	790

2-YEAR UNEXPIRED TERM

BERNADETTE MC DONALD	1,019
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ADMINISTRATION OF OATH OF OFFICE - Board Secretary

Dr. Izbicki administered the Oath of Office to John Mc Kenna, Barbara Cifelli-Sherry, Jose Soares, and Bernadette Mc Donald.

ROLL CALL

On roll call, the following members were present: Mrs. Davidson, Ms. Lindenfesler, Mrs. Mc Donald, Mr. Mc Kenna, Mrs. Paris, Mrs. Sherry, Mr. Soares, Mr. Viscuso.

BUSINESS ADMINISTRATOR/BOARD SECRETARY SPEAKS

Dr. Izbicki noted that following advertising for letters of interest regarding the unexpired one-year term vacated by Ms. Andryszczak, the single letter received was from George Zapata.

The following resolution was moved by Mr. Viscuso and seconded by Mrs. Mc Donald:

MOTION RE: NOMINATION OF GEORGE A. ZAPATA

The Kearny Board of Education hereby nominates George A. Zapata to the one-year unexpired position on the Kearny Board of Education, effective January 6, 2020 and expiring on the date of the next Reorganization Meeting.

On roll call, the following vote was recorded: Mrs. Davidson, "aye", Ms. Lindenfesler, "aye", Mrs. Mc Donald, "aye", Mr. Mc Kenna, "aye", Mrs. Paris, "aye", Mrs. Sherry, "aye", Mr. Soares, "aye", Mr. Viscuso, "aye".

There being eight votes in the affirmative, the motion was carried.

ADMINISTRATION OF OATH OF OFFICE – Board Secretary

Dr. Izbicki administered the Oath of Office to George A. Zapata.

MOTION RE: NOMINATION OF PRESIDENT

Mrs. Mc Donald nominated Samantha Paris for the office of President of the Kearny Board of Education, seconded by Mrs. Sherry.

On roll call, the following vote was recorded: Mrs. Davidson, "aye", Ms. Lindenfesler, "aye", Mrs. Mc Donald, "aye", Mr. Mc Kenna, "aye", Mrs. Paris, "aye", Mrs. Sherry, "aye", Mr. Soares, "aye", Mr. Viscuso, "aye", Mr. Zapata, "aye".

There being nine votes in the affirmative, the motion was carried.

PRESIDENT TAKES THE CHAIR

Mrs. Paris assumed the position of President of the Board of Education.

MOTION RE: NOMINATION OF VICE PRESIDENT

Mrs. Paris nominated George Zapata for the office of Vice President of the Kearny Board of Education, seconded by Mrs. Sherry.

On roll call, the following vote was recorded: Mrs. Davidson, "aye", Ms. Lindenfelser, "aye", Mrs. Mc Donald, "aye", Mr. Mc Kenna, "aye", Mrs. Paris, "aye", Mrs. Sherry, "aye", Mr. Soares, "aye", Mr. Viscuso, "aye", Mr. Zapata, "not voting".

There being eight votes in the affirmative, and one member "not voting, the motion was carried.

VICE PRESIDENT TAKES THE CHAIR

Mr. Zapata assumed the position of Vice President of the Board of Education.

ROLL CALL

On roll call, the following members were present: Mrs. Davidson, Ms. Lindenfelser, Mrs. Mc Donald, Mr. Mc Kenna, Mrs. Sherry, Mr. Soares, Mr. Viscuso, Mr. Zapata, President Paris.

The following resolutions, Items #1 through #16, were moved by Mrs. Davidson, seconded by Mr. Zapata and unanimously carried:

I. MEETING DATES FOR THE 2020/2021 CALENDAR YEAR

WHEREAS: Chapter 231 of the Public Laws of NJ (1975) known as, and hereinafter designated as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth, now therefore be it

RESOLVED: that, for purposes of compliance with the Open Public Meeting Act, the Board of Education of the Town of Kearny hereby makes the following designations:

The Jersey Journal and/or The Star Ledger and/or The Observer are hereby designated as the official newspaper(s) to receive notification of meetings as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings and meet the requirements of the statute.

The locations for posting of notice of meetings shall be the bulletin boards in the Township Clerks' offices located in each constituent municipality and the Board Office located at 172 Midland Avenue, Kearny, New Jersey 07032.

Announcements will be mailed to any person requesting individual notice of meetings as provided in Section 14 of the Open Public Meetings Act, and

BE IT FURTHER RESOLVED: that the following notice be published, posted, mailed and filed with the Township Clerk(s) pursuant to the provision of said Chapter 231 of the Public Laws of New Jersey (1975):

NOTICE OF SCHEDULED MEETINGS FOR THE YEAR 2020

PLEASE TAKE NOTICE that the Board of Education of the Town of Kearny, in the County of Hudson, NJ will meet to discuss or act upon public business at 7:00 p.m. on each of the dates set forth below. All Board Meetings will be held in the Board Room – 1st Floor at the Board Office which is located at 172 Midland Avenue, Kearny unless otherwise noted:

- January 21, 2020 (TUESDAY)**
- February 18, 2020 (TUESDAY)**
- March 16, 2020**
- April 13, 2020**
- May 18, 2020**
- June 15, 2020**
- July 13, 2020**
- August 24, 2020**
- September 14, 2020**
- October 19, 2020**
- November 16, 2020**
- December 14, 2020**
- January 4, 2021 (REORGANIZATION MEETING)**

In addition, such other meetings as the Board of Education business may require, shall be scheduled and held, but pursuant to and with such additional notice as is required by law.

An Executive Session will precede the Regular Meeting at 6:00 P.M., and the Board will enter into Closed Session to discuss District personnel matters, negotiations, and/or ongoing litigation.

2. BOARD POLICIES

RESOLVED: That all current written policies, by-laws and rules/regulations in the official Policy Manual of the Kearny School District be readopted for the period from the date of this Organization Meeting until the Organization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

3. ROBERTS RULES OF ORDER

WHEREAS: There exists a need to have a recognized authority for the conduct of all board of education meetings;
 THEREFORE, BE IT RESOLVED: That the Kearny Board of Education adopts **ROBERTS RULES OF ORDER** for the authority in the conduct of all of its meetings.

4. BOARD OF EDUCATION ACCOUNTS/BANKING

RESOLVED: That the following Financial Institutions, **Investors Bank** and **Kearny Bank**, be designated as approved depository for the Kearny School District funds and that the Financial Institution be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

<u>Name of Account</u>	<u>Account Number</u>	<u>Authorized Signee</u>	<u>Required</u>
Adult School	1000472014	Dr. Edward Izbicki Patrick Cassidy	2
Capital Projects Account	1000472028	Dr. Edward Izbicki Board President Michael Lamprecht	3
Cobra Account	1000472085	Dr. Edward Izbicki Michael Lamprecht	2
Capital Reserve Account	1000472047	Dr. Edward Izbicki Board President Michael Lamprecht	3
Franklin School Fund	1000472127	Dr. Edward Izbicki Yvonne Cali Wendy Kerr Jennifer Moss	2
Garfield School Fund	1000472132	Dr. Edward Izbicki Donna Masters Donna Mastrolia	2
General Operating Account	1000472052	Dr. Edward Izbicki Board President Michael Lamprecht	3
High School Athletic Officials Account	1000472146	Dr. Edward Izbicki Jacalyn Richardson Paul Measso Justin Avitable Vincent Almeida	2

Kearny High School Fund	1000472151	Dr. Edward Izbicki Jacalyn Richardson Paul Measso Justin Avitable Vincent Almeida	2
Lincoln School Fund	1000472165	Dr. Edward Izbicki Curtis Brack Antonio Moyano James Hempel Joan Walsh	2
Lincoln School Student Council	1000472170	Dr. Edward Izbicki Curtis Brack Kathleen Williams	2
Net Payroll Account	1000472090	Dr. Edward Izbicki Michael Lamprecht	2
Payroll Agency/Flexible Spending	1000472108	Dr. Edward Izbicki Michael Lamprecht	2
Roosevelt School Fund	1000472189	Dr. Edward Izbicki Steven Way Kathleen Kelly	2
Schuyler School Fund	1000472194	Dr. Edward Izbicki Valerie Iacono Renee Mullins	2
SUI Account	1000472113	Dr. Edward Izbicki Michael Lamprecht	2
Summer Savings Account	1001008934	Dr. Edward Izbicki Board President Michael Lamprecht	3
Unemployment Account	1000472071	Dr. Edward Izbicki Board President Michael Lamprecht	3
Washington School Fund	1000472212	Dr. Edward Izbicki Jon Zimmerman Sharyne Blevins	2
Flexible Spending Account	1000928288	Dr. Edward Izbicki Michael Lamprecht	2

Scholarship Accounts (KEARNY BANK):

KHS Scholarship Fund	500000147493 - CD	Dr. Edward Izbicki	2
KHS Scholarship Fund	500000147511 - CD	Paul Measso	
KHS Scholarship Fund	500000147601 - CD	Tammy Munro	
KHS Scholarship Fund	500000147628 - CD		
General Fund	30000067268		
George Spatz	500000147619 - CD		

Louis Salzarulo	500000147691 - CD
Sharon/Nelson Laugel	30000067276
Michael Theobold	500000147682 - CD
Michael Theobold	30000067284
George Mankey	500000147484 - CD
George Mankey	30000067264
Trust of Dr. Robert Johnson	30000069564
Vincent J. & Mary Inzerillo	30000067280

5. IMPLEMENT BUDGET

RESOLVED: That the Board of Education authorize the Superintendent and Business Administrator to implement the 2020/2021 budget, once authorized and finalized, pursuant to local and state policies and regulations.

6. APPROVAL OF QUALIFIED PURCHASING AGENT

RESOLVED: That the Board of Education hereby appoints Dr. Edward Izbicki, Business Administrator/Board Secretary as the Qualified Purchasing Agent and grant him the authorization to award contracts up to the bid threshold (\$40,000), and set the quote threshold at 15% of the bid threshold amount (\$6,000), as per 18A:18A-3.

7. ADOPTION OF UNIFORM CHART OF ACCOUNTS

RESOLVED: That the Kearny Board of Education hereby adopts the State of New Jersey's published uniform minimum level chart of accounts and authorizes the Business Administrator to record line item transfers in accordance with said chart.

8. APPROVAL OF FACSIMILE AND SIGNATURE STAMPS

RESOLVED: That the Kearny Board of Education hereby approves the use of facsimile and signature stamps for the President, Business Administrator/Board Secretary and Treasurer of School Monies on all warrants (checking accounts).

9. AUTHORIZATION OF INTRA-BANK ELECTRONIC FUND TRANSFERS

RESOLVED: That the Kearny Board of Education hereby authorizes the Business Administrator/Board Secretary or Treasurer of School Monies to make intra-bank electronic fund transfers to Board of Education accounts.

10. AETNA

RESOLVED: That the Kearny Board of Education hereby approves the monthly wire transfer for payment of the healthcare insurance premium.

11. AUTHORIZATION OF INVESTMENTS

RESOLVED: That the Kearny Board of Education hereby authorizes the Business Administrator/Board Secretary to make investment decisions in accordance with N.J.S.A. 18A:20-37-39.

12. APPROVAL OF TAX SHELTER ANNUITY AND DISABILITY INSURANCE PLANS

RESOLVED: That the Kearny Board of Education, in accordance with Board Policy, hereby approves the following companies to participate in the District's optional Tax

Shelter Annuity and Disability Insurance salary deduction plans:

Valic, AXA Equitable, Citistreet-Met Life, Fidelity Investments, Franklin Templeton Trust Company, Met Life, USAA, Security Benefit, Colonial Life, Prudential and Aflac.

13. APPROVAL OF BILLS BETWEEN BOARD MEETINGS

RESOLVED: That the Board of Education hereby authorizes the Business Administrator/Board Secretary and/or Superintendent of Schools to pay claims against the Board between scheduled Board meetings and have those claims subsequently ratified at the next regular Board meeting, as per 18A:19-4.1.

14. APPROVAL OF TRANSFER AUTHORITY

RESOLVED: That as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent or designee, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

15. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS, OR PURCHASE BY STATE CONTRACT

RESOLVED: That the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

Air Conditioners	Custodial Uniforms	Office Paper
Alarms System Service/Install	Electrical Supplies	Paint
Athletic Supplies/Equipment	Electrical Work	Periodical Subscriptions
Auditorium Seating	Floor Repair/Tile Install	Photocopiers
Boiler Repair	Grounds Supplies/Equipment	Pupil Transp. Vehicles
Boiler Water Treatment	Gym/Classroom Floor Repair	Repl. Doors/Hardware
Bread and Rolls	Hand & Power Tools	Roofing Work
Building Materials	Heating Plant Modifications	School Furniture
Calculators	Ice Cream Products	School Health Supplies
Carpeting	Ind. Art Supplies/Equipment	School Supplies
Chalkboards/Bulletin Boards	Internet Service Provider	Science Supplies/Equipment
Commercial Printing	Janitorial Supplies	Sidewalk & Paving Work
Computers and Accessories	Locker Refinishing	Solid Waste Disposal
Computer Hardware Maint.	Milk & Dairy Products	Stage Drapery
Computer Networking	Office Furniture & Equipment	Ventilating Equipment

The following resolution was moved by Mrs. Davidson and seconded by Mrs. Mc Donald:

16. PROFESSIONAL APPOINTMENTS

WHEREAS, there exists a need for board counsel services, auditing services, school physician services and school dental services, and;

WHEREAS, such board counsel services, auditing services, school physician services and school dental services can be provided only by specialized firms and individuals, and the below firms are so recognized as such a firm or individual and;

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED: That the Kearny Board of Education hereby approves the following:

- I. The professional appointments of the below firms/individuals are retained for the term commencing January 6, 2020 to June 30, 2020:

<u>Position</u>	<u>Stipend</u>	<u>Hrly Rate</u>
Dentist	Leonard Diamond, D.D.S. \$ 8,000	
	50 Midland Avenue	
	Kearny, NJ 07032	
School Physician(s)	Maryann Alessio, DO	
	349 Passaic Avenue	
	Nutley, NJ 07110	\$ 2,000 per month
Custodian of School Monies.....	Michael J. Lamprecht	\$13,000
	109 Melrose Avenue	
	North Arlington, NJ 07031	

Union Contract Negotiator	Dennis McKeever, Esq.....	\$165
	Sciarillo, Cornell, Merlino, McKeever & Osborne, LLC 53 Cardinal Drive, #2 Westfield, NJ 07090	
Bond Counsel	Mc Manimon Scotland & Baumann, LLC.....	\$215
	75 Livingston Avenue – 2 nd Floor Roseland, NJ 07068	
Construction Attorney.....	Sciarillo, Cornell, Merlino, McKeever & Osborne, LLC 53 Cardinal Drive, #2 Westfield, NJ 07090	
Board Attorney.....	Kenneth J. Lindenfelser, Esq	\$180
	570 Kearny Avenue Kearny, NJ 07032	
Benefits Broker	Brown & Brown Benefit Advisors Diane Conway, Asst. V.P. Laura Fanuele, V.P. Employee Benefits Div.	

2. The contract is awarded without competitive bidding as “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution, as well as any engagement letters or contracts shall be placed on file with the Secretary of the Board.
4. The Kearny Board of Education has given approval for the Business Administrator/Board Secretary to send out RFP’s (Request for Proposals) for Architect of Record and Auditing Firms.

On roll call, the following vote was recorded: Mrs. Davidson, “aye”, Ms. Lindenfelser, “aye, with exception of the Board Attorney appointment; I have a conflict”, Mrs. Mc Donald, “aye”, Mr. Mc Kenna, “aye”, Mrs. Sherry, “aye”, Mr. Soares, “aye”, Mr. Viscuso, “aye”, Mr. Zapata, “aye”, President Paris, “aye”.

There being nine votes in the affirmative, the motion was carried.

The following resolution was moved by Mrs. Mc Donald, seconded by Mrs. Davidson and unanimously carried:

17. SCHOOL BOARD MEMBER “CODE OF ETHICS”

RESOLVED: That the Kearny Board of Education hereby adopts the following “Code of Ethics” as established by the New Jersey School Boards Association.

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS – 18A:12-24.1

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The following resolution was moved by Mrs. Mc Donald, seconded by Mr. Zapata and unanimously carried:

18. APPOINTMENT OF PRO TEM BOARD SECRETARY

RESOLVED: That the Kearny Board of Education hereby approves the appointment of the Superintendent and/or Assistant to Business Administrator as pro tem Board Secretary for emergency purposes.

BOARD PRESIDENT SPEAKS

President Paris requested that Board members contact her to indicate which Committees they were interested in serving.

BOARD MEMBER SPEAKS

Mrs. Sherry spoke for the Board in thanking Mary Torres for her service over the past year. For her part, Mrs. Torres promised she would continue her pursuit to establish summer meals for students on the free and reduced lunch list.

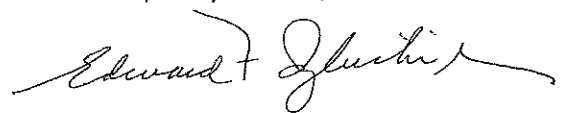
ADJOURNMENT

It was moved by Mrs. Mc Donald, seconded by Mrs. Davidson and unanimously carried to adjourn the meeting.

MEETING ADJOURNED

The meeting was adjourned at 6:18 p.m.

Respectfully submitted,



Business Administrator/
Board Secretary